

How do I get started on requesting my \$75/month gym reimbursement?

You can log into SSO to sign up and administer the claims reimbursements for the Forma Wellness Program. Once you are logged on you can submit a claim and they will start reimbursing you \$75 a month for all your eligible expenses via the last paycheck of each month.

Is there a way for me to receive the \$75 monthly reimbursement if I pay an annual subscription?

Yes, you can set this up as a reimbursement plan by entering the amount outstanding for the membership term, then it will automatically deduct from your wellness benefit each month.

How would the \$75/month subsidy work on exercise equipment (ie: Peloton, exercise bike, treadmill, etc.)?

This would be considered a reoccurring reimbursement because the amount to be repaid is more than the account balance of \$75/month. Every month your \$75 funds will go towards paying you back for the equipment expense. If you were to submit the claim this week, your funds will start going towards the bike from this month onward. The funds received monthly will be \$75 paid to you via payroll not lump sum.

Do the subsidy funds roll over?

Yes, your funds roll over month to month but will expire at the end of the calendar year (12/31/XX). The account will zero out each year if no claims are submitted into Forma and then in January the \$75 starts back up again and carries over month to month.

When is the last day I can submit my expenses?

You will have until **December 31st of each calendar year** to submit your receipts for reimbursement.

I am a field-employee, am I eligible for the Wellness Subsidy benefit?

Yes, field employees are eligible for the subsidy and will be reimbursed through Forma.

I am seeing STWICST showing up on my paychecks, what is this?

If you elected to purchase items from the Forma Wellness store by using the wallet funds provided to you by Exelixis, then the value of the purchase will be considered taxable, and taxes will be withheld from your Exelixis pay check.

I am seeing EEREIMB showing up on my paychecks, what is this?

If you elected to purchase items outside of the Forma store, you would need to submit a claim through the Forma platform. Once approved you will see the value of the claim reimbursed to you plus any applicable taxes will be withheld based on the value of the reimbursement from your Exelixis paycheck.

Have more questions regarding Forma?

You can reach out to Forma directly at support@joinforma.com.