#### Who is our plan administrator?

Navia Benefits Solutions.

#### How do I access my Navia account?

You can access your Navia account by registering at <u>www.naviabenefits.com</u> and using our employer code **EXE**.

## How do I contact member services?

Phone: 425-452-3500 Toll Free: 800-669-3539 Email: For general questions email <u>customerservice@naviabenefits.com</u>. For claims submissions email <u>claims@naviabenefits.com</u>

# Can I purchase Transit and Parking benefits?

Yes, you can choose to purchase transit only, parking only, or transit/parking benefits. Transit and Parking has its own monthly limit.

#### What commuting expenses does the transit benefit cover?

You can use the transit pre-tax benefit for public transportation options such as bus, ferry, train, trolley, muni, BART.

## What commuting expenses does the parking benefit cover?

Parking expenses at public transportation lots and garages.

#### What expenses are not covered?

Tolls, Taxis, Gas/fuel, Mileage, Business trip costs, airport parking fees, parking at your home, and any other expenses not explicitly covered under the Commuter Benefits Program

# Would the funds be deposited on the same FSA benefits card or will I receive a separate card for this?

The same card will be used for all Navia benefits.

#### How much can I contribute per paycheck?

All Exelixis employees are eligible to deduct up to \$300/month pretax to cover transit and parking expenses for your commute to and from work.

# Do I need to contribute an amount myself in order to receive the \$100 that Exelixis contributes?

Exelixis will subsidize up to \$100 for transit and parking elections therefore you will still need to make an election in Navia. Deductions will not be taken out of your paycheck if you do not elect an amount over \$100.

**If I end up not using the dollars in the account can I withdraw from it on a monthly basis?** Any unused funds will rollover month to month and will be available for you to use but we do cancel any order if the participant has a balance of over \$300.